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Joseph Noel

Education 1992 - 1994 North Metro Technical Institute Acworth, GA

Degree in Advanced Drafting

- Work with AutoCAD in architectural and mechanical drafting and design.
- Completion of projects including design of residential remodeling and a commercial restaurant.
- GPA 4.0

Professional experience 1996 - 2000 Papa Johns International Georgia, Florida

General Manager

- Job duties include full responsibility for operation and administration of a million dollar business.
- Scheduling, hiring, terminations, employee relations, team building.
- Customer service and building relationships with the community.
- Use of methodologies in training, auditing, troubleshooting.
- Being accountable for budgetary responsibilities.
- 1999 Manager of the Year.

1994 - 1996 Atlanta Sweeping Service Morrow, GA

Supervisor

- Responsible for route auditing and scheduling.
- Quality assurance and customer service.
- Complete quality and performance evaluations on entire fleet daily.

1993-1994 Blockbuster Video Marietta, GA

Assistant Manager

- Opening and closing responsibilities including administration and image issues. Inventory control, cash management, and customer service.

Objective To be challenged daily by securing a fast paced career in a growing field. Also to be the most successful in my region by building an **Unstoppable** team.

Training & Have opened new restaurants including installing complete store network computer systems (wiring, installing equipment, and completing initial boot).

Qualifications Software: Windows 95/98/ME, Dos, NT 4.0, AutoCAD, and Office 2000.

Demonstrated ability to manage multiple tasks successfully. Effectively communicate with all levels and personalities in my organization. Ability to set performance expectations, coach, and give feedback. Ability to inspire and motivate team to accomplish goals.